

PIP Benchmark: 1A.5 Reinforce agency philosophy to focus on strengths to guide engagement, service provision and on-going work with families.

PIP item 1A.5.6 Develop strategies and tools for supervisors to use with their staff based on regional practices.

This item is quarter 3 and ongoing. For this fourth quarter submission, we will be highlighting our "Did you Know", series. We also would like to mention some of the other tools that are currently under development to assist our staff by providing practice guidance.

The Coordinating Services for Children Workgroup has been working with all of the Central office work groups to sponsor the weekly, "Did you know". During the fourth quarter, we re-enforced some policies and procedures around investigative practices, we emphasized our resource coordination process for in-home and OOHC service coordination and we highlighted some of the changes of the new PCC agreement. These were sent to TWIST USERS.

We have requested that the front line supervisors use these as tools to help guide staff in their practice. We asked that they highlight the information in their staff meetings.

During the 4th quarter, several of the work groups have been developing tools for staff to use in their everyday practice. I would like to briefly mention a few:

- A brochure for case planning.
- Practice Guide for workers to use when developing case plans where domestic violence is being addressed in a CPS case.
- Practice Guide for workers to use when working with the perpetrator of domestic violence.
- Practice guide for the workers to use to assist families with understanding the OOHC process as well as court procedures.

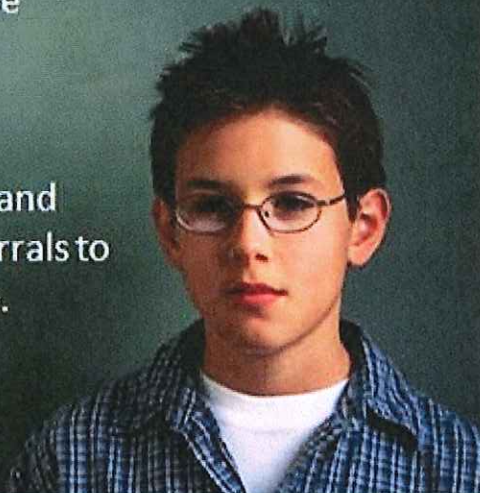
Did You Know?

If an investigation of abuse or neglect is substantiated on a child under the age of three (3), the SSW must make a referral for early intervention services (First Steps).

The SSW documents making the Referral for services in the investigative CQA.

Contact your regional Referral and Selection staff to facilitate referrals to the most appropriate resource.

See: SOP 2.31 – Determination of findings of investigation or FINSA



"Did You Know?" is brought to you weekly from the Coordinating Services for Children Workgroup.
If you would like more information, please contact the Safety Branch by calling (502)-564-2136.

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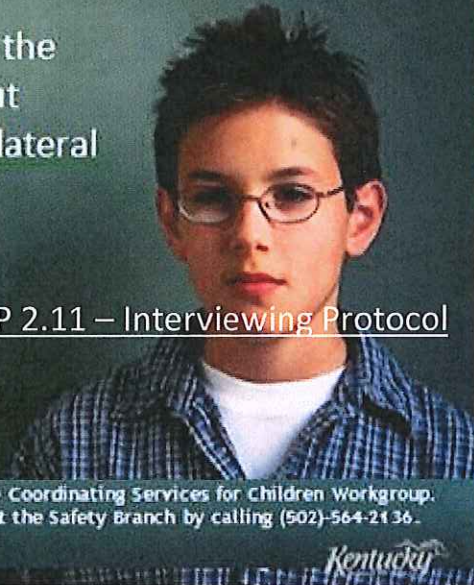
**Action Step 1A.5.6 part 2
KY4th QR PIP report
March 31, 2011**

Did You Know?

In an investigation it is policy to interview the referral source when the contact information is available.

Do not identify the person as the referral source in the CQA, but instead identify them as a collateral to maintain confidentiality.

See: SOP 2.11 – Interviewing Protocol



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**Action Step 1A.5.6 part 3
KY 4th QR PIP report
March 31, 2011**

Did You Know?

An In-Home Services Comparison Tool was recently created as directed by the Program Improvement Plan (PIP).

It is a resource tool to guide services for both in-home and out-of-home cases.

Contact your regional Referral and Selection staff to facilitate referrals to the most appropriate resource.

In-Home Services Comparison Tool

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Action Step 1A.5.6 part 4
KY 4th QR PIP report
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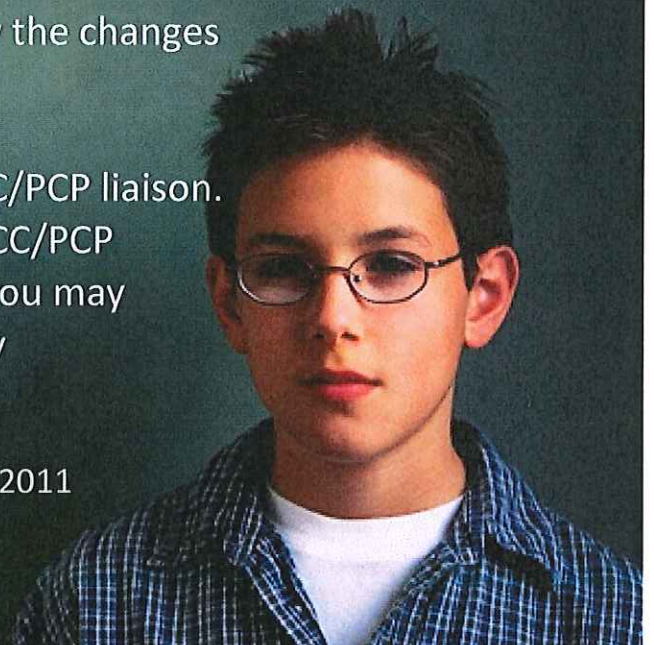
Did You Know?

The 2010-2011 private child care (PCC) agreement is now posted on the SOP website under the related resources tab.

The PCC agreement delineates PCC/PCP as well as Cabinet staff responsibilities. Significant changes were made to the agreement this year. While the changes are too numerous to list in a single document, staff can view the changes at the link below.

Julie Cubert is the central office PCC/PCP liaison. If you have questions concerning PCC/PCP responsibilities or the agreement, you may contact Julie at Julie.Cubert@ky.gov

See: PCC agreement
Changes to the PCC PCC agreement 2011



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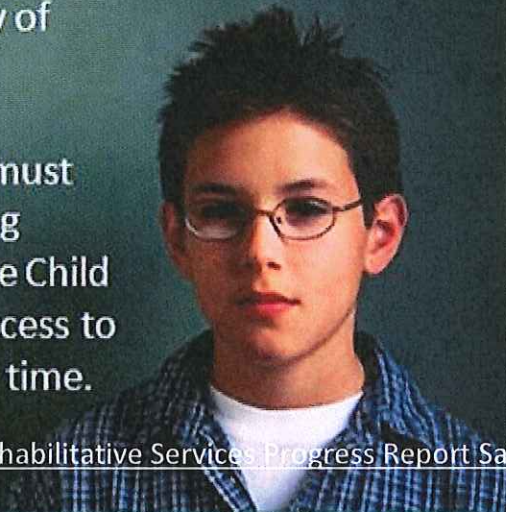
Action Step 1A.5.6 Part 5
KY 4th QR PIP report
March 31, 2011

Did You Know?

The 1294 form should be submitted by every Private Child Caring and Private Child Placing Agency. Hospitals and PRTF's are not required to complete the 1294 form.

The 1294 form should be received by the DCBS worker by the 5th day of every month.

Private Child Placing agencies must enter data into the PCC tracking system at least monthly. Private Child Caring agencies do not have access to the PCC tracking system at this time.



DPP- 1294 Rehabilitative Services Progress Report Sa

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**Action Step 1A.5.6 Part 6
KY 4th QR PIP report
March 31, 2011**